

<b>U.S. Department of Labor Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services Washington, D.C. 20210</b>	<b>Distribution:</b> A-541 All Tech Hdqtrs A-544 All Field Techs. A-547 Sds (includes SACs)	<b>Subject:</b> Revised Guideline Standards for the Associated Builders and Contractors, Inc.  <b>Code: 400.1</b>
<b>Symbols:</b> DSNIP/DEG		<b>Action:</b> Immediate

**PURPOSE:**

To transmit to the Office of Apprenticeship Training, Employer and Labor Services (OATELS), Bureau of Apprenticeship and Training (BAT) staff revised National Guideline Standards of Apprenticeship for the Associated Builders and Contractors, Inc.  
This revision includes:

- Change in format of the National Office Certification Section, language remains consistent with National Guideline Standards.
- Adoption of 2003 approved National Guideline Standards template
- The addition of the occupations of Building Maintenance Repairer, Commercial Interior Specialist, Electronic Systems Technician, Floor Layer, Powerline Distribution Erector and Protective Signal Installer.
- Adoption of the use of the National Demonstration Program for Ratio of Apprentice(s) to Journey person(s), (Section 7.2) which allows for a potential 2:1 ratio restricted to the occupation of Electrician.
- Adoption of "direct entry" for Veteran's and Job Corps graduates (Sections 12.3 and 12.4).
- The inclusion of a sample Apprenticeship Agreement (ETA671) in Appendix B.
- Updated Affirmative Action Plan Workforce Analysis worksheet, Appendix C, page 6.
- Addition of updated Contact Information, Appendix F1 and F2, BAT State Offices and NASTAD directory.




**BACKGROUND:**

The Office of Apprenticeship Training, Employer and Labor Services (OATELS) has received revised National Guideline Standards for the Associated Builders and Contractors, Inc. These revised Standards supercede Standards which were last revised in December 1994 and approved by OATELS in January of 1995. These Standards meet existing regulations, policy and practices for the registration of nationally recognized apprenticeship programs.

**ACTION:**

OATELS/BAT staff should familiarize themselves with the attached National Guidelines for Apprenticeship Standards.

Attachments: These revised Standards are available through the following links:

Part 1	Part 2	Part 3
		
H:\National Guideline Standards\ABC Guide	H:\National Guideline Standards\ABC Guide	H:\National Guideline Standards\ABC Guide