

Dale Carnegie Course: Effective Communications & Human Relations

When you look at the successful people, what do you see? Confidence. Competence. Enthusiasm. They're engaged in all aspects of their work and life, inspiring others as they lead by example.

The Dale Carnegie Course helps you master the human relations skills that enable you to thrive in any setting. You'll discover how to form closer, more rewarding relationships built on trust and respect. Increasing your confidence and competence in interactions with others will achieve the influence you need to reach new heights in your personal and professional life.

As you become a persuasive communicator and problem-solver who is more adept at managing stress and handling change, you'll find yourself inspiring others to take initiative and innovate.

The Dale Carnegie Course will help you master the communication skills necessary in today's demanding business environment. You'll learn to strengthen interpersonal relationships and develop a commanding attitude, instilling confidence and enthusiasm in your workplace.

Does the experience make a difference? Clients say yes. You'll see the results as you stretch your abilities, tackle complex challenges, expand your ingenuity, and excel in building team harmony. The Dale Carnegie Course will focus your energy to become a more effective communicator, securing your place as a valued contributor in your organization.

Learn How To:

- Use a proven process to recall names and facts
- Communicate more confidently
- Build trust and persuade people to take action
- Project an enthusiastic attitude
- Communicate more clearly and concisely
- Energize and engage an audience
- Gain willing cooperation
- Manage stress and minimize worry
- Strengthen relationships
- Increase confidence & develop leadership skills
- Encourage positive thinking
- Give appreciation and recognition
- Build stronger teams
- Increase employee engagement

Schedule 2018

Grand Rapids SW

Orientation/Preview: Weds., Jan. 24
Sessions meet on Weds., 2/07 – 4/25/18
6:00 PM – 9:30 PM

Grand Rapids SE

Orientation/Preview: Thurs., March 15
Sessions meet on Thurs., 3/29 – 6/14/18
6:00 PM – 9:30 PM

Grand Rapids SW

Orientation/Preview: Tues., June 5
Sessions meet on Tues., 6/19 – 8/14
Summer 8-session format/Skipping 7/3

Grand Rapids SE

Orientation/Preview: Mon., Aug. 27
Sessions meet on Mon., 9/10 – 11/26/18

Holland

Orientation/Preview: Thurs., Sept. 6
Sessions meet on Thurs., 9/20 – 12/13/18

One 3.5-hour session per week

Call for additional locations and dates in Grand Rapids, Kalamazoo, Lansing, and Jackson

Who Should Attend

Professionals at all levels who wish to optimize their performance, lead with conviction and positively affect the bottom line

Please Contact:

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Dale Carnegie Training is College Accredited and ISO 9001 Certified
Tuition: \$1795.00 per/p. Students: \$1295
Company group tuition = \$1695.00 per/person (5 or more)

